



SWEDISH ARMED FORCES



FOLKE BERNADOTTE ACADEMY

6th International Lessons Learned Conference Stockholm, Sweden, 21 – 24 June 2010

For Practitioners by Practitioners Sharing Experience – Building Knowledge

The 6th International Lessons Learned Conference (ILLC 2010) will take place in Stockholm, Sweden, 21 – 24 June 2010, at the Military Academy Karlberg.

The ILLC 2010 will offer practitioners and experts from military, police and civilian organisations in the field of Lessons Learned and Knowledge Management an opportunity to discuss practical lessons and methods on four important aspects relating to complex peace operations: the comprehensive approach, leadership, protection of civilians, as well as security of personnel when working in international operations (missions).

The aim of the ILLC 2010 is to share lessons and best practices from a variety of military, police, civilian and civil-military missions/operations worldwide; to share know-how about methods, processes and tools used to identify and apply lessons learned and best practices; and to create networking opportunities for lessons learned/best practices professionals from individual countries and international organizations.

Post – Conference Discussion

There will be an optional Post-Conference Discussion on Thursday 24 June in the afternoon after the official closing session. The intention is to discuss the future of the ILLC based on experiences and lessons from previous conferences (ILLC).

Practical information

Time and Place

The ILLC 2010 takes place at the Military Academy Karlberg.

The conference starts Monday 21 June at 13.00 and ends Thursday 24 June at 12.00.

The Post Conference Discussion starts at 13.00 Thursday 24 June and ends no later than 15.30.

Registration upon arrival, in-processing, is possible at the Military Academy Karlberg on Monday 21 June from 09.00 to 12.30. In-processing is also possible at the hotels on Sunday 20 June from 13.00 to 20.00.

Initial Application

Initial application is conducted online no later than 30 April. A link to the application form is posted on the webpage (www.mil.se/en).

Confirmed participants will receive an official confirmation letter via e-mail.

Cancellations without admission are accepted until 20 May. Please note: in case of cancellations after 20 May, the conference hosts are required to charge a fee for administrative and other costs.

Conference Fee

A conference fee of 90 Euros is charged for meals and transports. Participants are expected to pay the conference fee in cash (Euros or Swedish kronor) during in-processing upon arrival.

Target Audience

The ILLC 2010 aims to attract practitioners and experts in the field of Lessons Learned and Knowledge Management.

The primary target audience are military officers of ranks OF-3 to OF-5 (Major, Lieutenant Colonel, Colonel and equivalents in other services), and the police officers and civilian equivalents.

English Language Proficiency

The conference will be conducted in English and it is recommended that participants should have the following proficiency standards in English, as described in NATO STANAG 6001: Listening Good (3), Speaking Fair (2), Reading Good (3) and Writing Fair (2). No interpretation is provided.

Dress Code

Participants are expected to wear civilian dress (jacket and tie) and equivalent for female participants throughout the entire conference.

Travel, Accommodation and Meals

Sending nations and organisations are expected to bear all costs for their own participants when it comes to travel and accommodation.

Participants are expected to make their own travel arrangements, and book the pre booked hotel rooms no later than 30 April.

There will be an icebreaker in the evening of Monday 21 June, and there will be a formal conference dinner on Wednesday 23 June. Please indicate through the registration form if you will attend the dinner and the icebreaker.

Coffee, sandwiches, fruit and mineral water will be served twice a day and there will be a buffet for lunch on Tuesday 22 June and Wednesday 23 June.

Lunch will also be served on Thursday 24 June for those attending the Post Conference Discussion.

Travel

Participants are recommended to fly to Arlanda Airport north of Stockholm.

Participants are expected to reach the hotels as well as the Military Academy Karlberg by own means.

Transport

Participants are recommended to take the Arlanda Express, the speed train, from Arlanda Airport to the Stockholm Central Station.

Depending on the exact location of the respective hotel, all located in the proximity of central Stockholm, participants are recommended to commute by subway and/or commuter train between the Stockholm Central Station, the hotels and Karlberg Military Academy.

Total travelling time from the Rica Talk Hotel, which is located farthest away, to Military Academy Karlberg and the Stockholm Central Station, is 15 minutes.

The Military Academy Karlberg is located within 10 minutes walking distance from nearest subway station and commuter train station.

Tickets for Arlanda Express can be bought in cash or by credit card at Arlanda Airport and at the Stockholm Central Station. The fee is 23 Euros (one way).

Tickets for the commuter train can be bought at the Stockholm Central Station in cash or by credit card. It is recommended to buy a 3 or 7 day card (19 or 26 Euros). It is not possible to buy tickets onboard the commuter train!

Transports during final day of ILLC 2010

On the final day of the conference, Thursday 24 June, busses will transport participants from the hotels to the Military Academy Karlberg in the morning in order for participants to bring their luggage.

After the closing session, as well as after the optional Post Conference Discussion, participants will be transported by buss from the Military Academy Karlberg to Arlanda Airport.

Busses that depart from Military Academy Karlberg immediately after the closing session will arrive to Arlanda Airport at 13.00.

Busses that depart after the Post Conference Discussion will arrive to Arlanda Airport at 16.30.

Hotel

Hotel pre-reservations have been made at the Rica Talk Hotel, situated south of the centre of Stockholm, Rica Hotel Stockholm, situated in the centre of Stockholm, and Rica Hotel Kungsgatan, also in the centre of Stockholm. All participants are recommended to stay there. The single room fee is 98 Euros per night.

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